

2nd December 2021

SAFFRON ACADEMY TRUST

2023 ADMISSIONS POLICY: CONSULTATION ON THE PROPOSED REDUCTION OF THE PUBLISHED ADMISSION NUMBER (PAN) FOR HONYWOOD SCHOOL



Registered address:
Audley End Road
Saffron Walden
Essex CB11 4UH

T: 01799 513030

Company number:
7618351

Chief Executive:
Ms Caroline Derbyshire

Proposal to reduce the PAN at Honywood School from 210 to 160, from September 2023.

Academy Trust and School details

The proposer is Saffron Academy Trust, on behalf of the school's Local Governing Body.

This proposal relates to Honywood School, Westfield Drive, Coggeshall, Colchester, CO6 1PZ (the 'School').

Objections and comments

Objections and comments regarding this proposal should be sent via email to: Ms C Derbyshire (CEO, Saffron Academy Trust) at enquiries@saffron.academy Consultation responses should be sent either electronically to this email address, or posted to Ms C Derbyshire (CEO), Saffron Academy Trust, c/o Saffron Walden County High School, Audley End Road, Saffron Walden, Essex CB11 4UH.

Please note that comments are only sought on the proposal to reduce the school's PAN. No other material changes to the Admissions Policy are being proposed.

The consultation period will end on 14th January 2022 and all responses must be received by 23:59 on 13th January 2022.

General correspondence should be electronic only, addressed to: Ms C Derbyshire (CEO) at enquiries@saffron.academy

Background and reason for the proposed change

The Saffron Academy Trust (SAT), on behalf of the school's Local Governing Body, is requesting a reduction of the PAN at Honywood School. The PAN is currently set at 210.

Honywood is a small community school based in Coggeshall that admits pupils mostly from its local area. The request for this change is because after amendments to the local authority transport boundaries, there is now a smaller pool of children that the school admits from and a shrinking of the size of the local community that would naturally feed into the school. This change has already influenced admissions over recent years which has left the school significantly below PAN across all year groups.

After meeting with the Director of Education at Essex County Council, it was agreed that a reduction in PAN was a sensible option and would allow the school to downsize to a more cost effective and stable model. After examining birth rates and the 10-year plan for Essex school places on pupil numbers, the school would be able to operate effectively and that there will be no children within the catchment area of Honywood that will not be able to attend. The 10-year plan for Essex school places states there is an excess in pupil numbers each year in the Coggeshall/Halstead/Hedingham area that Honywood resides within.

Consultation

Statutory requirements to consult in relation to this proposal are being complied with as per the Department for Education's School Admissions Code (September 2021).

Consultation Pack

The consultation pack comprises this letter, a copy of the proposed 2023 Admissions Policy and a copy of the previously determined and published policy for 2022.

Appendix 1

Consultation Documents have been circulated and made widely available as follows:

- Primary Schools in Essex
- Secondary Schools in Essex
- All Parents/Carers at Honywood School
- Published on Honywood School's website
- Published on Saffron Academy Trust's website
- School Admissions at Essex County Council
- School Admissions at Suffolk County Council